MOUNT CARMEL

A place to put down roots

TOWN OF MOUNT CARMEL

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

A regularly scheduled meeting of the Town of Mount Carmel, Tennessee Board of Mayor and Aldermen was held at Mount Carmel Town Hall, 100 East Main Street, on October 22, 2026, at 5:30 p.m.

CALL TO ORDER

5:30 pm by Mayor John Gibson

INVOCATION AND PLEDGE OF ALLEGIANCE

Led by Alderman Binstock and Alderman Shugart

ROLL CALL:

BMA	Present	Absent	Town Administration Present
Alderman Darby Patrick		✓	Tyler Williams, Town Manager
Alderman James Cross	✓		Jason Salyer, Director of Municipal Operations
Alderman Mindy Shugart	✓		Mitch Walker, Fire Chief
Alderman Philip Binstock	✓		David Larson, Police Chief
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		

APPROVAL OF AGENDA

Motion: Alderman Binstock
Second: Alderman Shugart
Approved: *All present voting in favor*

WELCOME FROM THE MAYOR/EMPLOYEE RECOGNITION

Mayor Gibson welcomed those in attendance. Mayor Gibson proclaimed October 2026 Imagine a Day Without Water Awareness Month. Fire Chief Mitch Walker was recognized for five years of service as Fire Chief. Alderman Mindy Shugart was recognized for six years of service on the Board and her contributions to community events and civic engagement.

APPROVAL and/or correction of the September 24, 2026, Board of Mayor and Aldermen meeting minutes, departmental and financial reports.

Motion: Vice-Mayor Bare
Second: Alderman Binstock
Approved: *All present voting in favor*

VISITOR COMMENTS

Clint Hurd- spoke regarding neighbor dispute issues on Ellis Lane
Dani Black- spoke regarding neighbor dispute issues on Ellis Lane
Justin Mann-spoke regarding the 2026 municipal election
Brian Erazmus-spoke regarding the 2026 municipal election

OLD BUSINESS

A. SECOND READING & PUBLIC HEARING: Ordinance 26-551: Street Parking Regulations

Town Manager Williams explained that the ordinance repeals and replaces Ordinance 23-518, retaining the general prohibition on street parking while establishing limited temporary exceptions for commercial services, gatherings, special events, governmental activities, extreme weather, emergencies, and mechanical failures.

Motion: Vice-Mayor Bare
Second: Alderman Shugart

	AYES	NAYS	OTHER
Alderman Darby Patrick			Absent
Alderman James Cross	✓		
Alderman Mindy Shugart	✓		
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		
Totals:	6	0	

NEW BUSINESS

A. FIRST READING: Ordinance 26-552: Amend Fire Code

Town Manager Williams and Fire Chief Walker explained that the amendment establishes a process to recover documented costs associated with hazardous materials incidents, including incidents involving road and rail transportation, rather than placing those costs on Town taxpayers.

Motion: Vice-Mayor Bare
Second: Alderman Binstock

	AYES	NAYS	OTHER
Alderman Darby Patrick			Absent
Alderman James Cross	✓		
Alderman Mindy Shugart	✓		
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		
Totals:	6	0	

B. DISCUSSION AND CONSIDERATION: Resolution 26-694: Contract Extension – Mattern & Craig

Town Manager Williams presented a five-year extension of the Town's existing professional engineering services agreement with Mattern & Craig, Inc., through March 31, 2032, for miscellaneous engineering needs on an as-needed basis.

Motion: Vice-Mayor Bare
Second: Alderman Binstock

	AYES	NAYS	OTHER
Alderman Darby Patrick			Absent
Alderman James Cross	✓		
Alderman Mindy Shugart	✓		
Alderman Philip Binstock	✓		
Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		
Totals:	6	0	

C. DISCUSSION AND CONSIDERATION: Resolution 26-695: PEP Property Conservation Grant

Town Manager Williams presented a $2,480 Public Entity Partners property conservation grant to reimburse the Town for security cameras at the recycling convenience center, with matching expenditures already made.

Motion: Vice-Mayor Bare
Second: Alderman Binstock

	AYES	NAYS	OTHER
Alderman Darby Patrick			Absent
Alderman James Cross	✓		
Alderman Mindy Shugart	✓		
Alderman Philip Binstock	✓		

Alderman Jim Gilliam	✓		
Vice-Mayor Jim Bare	✓		
Mayor John Gibson	✓		
Totals:	6	0	

D. DISCUSSION AND CONSIDERATION: Surplus Items

The Board considered declaring surplus fire hose and adapters for donation to the Striggersville Volunteer Fire Department; a Hudson equipment trailer, skid sprayer, and two backhoe buckets for sale through GovDeals; and a 30-cubic-yard dewatering box from the wastewater treatment plant for disposal by sale.

Motion: Vice-Mayor Bare
Second: Alderman Shugart
Approved: *All present voting in favor*

E. DISCUSSION AND CONSIDERATION: Library Board Re-Appointment

The Board considered reappointing Barbara Cogliano to the Library Board of Trustees for a three-year term beginning July 1, 2026, and ending June 30, 2029.

Motion: Alderman Binstock
Second: Alderman Shugart
Approved: *All present voting in favor*

BOARD COMMENTS

Mayor Gibson reminded attendees of Halloween on Main on October 30 and the park improvements ribbon cutting on November 3. Board members thanked Alderman Shugart for her six years of service and recognized Town departments. Alderman Shugart reflected on community events, park improvements, utility investments, and her appreciation for the opportunity to serve.

STAFF COMMENTS

Town Manager Williams thanked Alderman Shugart and Fire Chief Walker. Williams also announced approximately $3.8 million in State Revolving Fund financing for improvements to all 11 sewer pump stations, including approximately $2.8 million in principal forgiveness and the remainder repayable over 20 years. He credited Inframark, LDA Engineering, and state partners. Municipal Operations Director Salyer reported that street striping and parking lot striping had been completed and arrows and stop bars were expected the following week. Staff encouraged participation in Halloween on Main.

ADJOURN

Motion: Alderman Shugart at **6:06 P.M.**
Second: Alderman Binstock
Approved: *All present voting in favor*

Approve: John K. Gibson
John K. Gibson, Mayor

Attest: Tiffany Bishop
Tiffany Bishop, Town Recorder